

2.10 Including Children/Young People with Additional Needs

Policy Statement

We recognises that additional support may be required when including children with special needs into the program. These procedures will support the successful inclusion of children with additional needs through implementing practices which are conducive to a supportive environment for the children, families and educators.

Procedures

The parent/guardian will be required to provide relevant information upon enrolment which pertains to the child's additional needs. This shall be in response to appropriate questions on the enrolment form and included as part of an interview process.

The service shall follow through with an equal opportunity enrolment process for all children. This will involve collecting appropriate information about children which may impact on their ability to participate in the program.

The service shall have the right to request any information regarding the child's needs so far as it may impact on their ability to participate in the program and be appropriately cared for within the service.

Parent/guardian permission shall be requested should the service wish to contact the Inclusion Support Provider (ISP). This shall be in the format as required by the ISP.

The service shall contact the Inclusion Support Provider to obtain advice and information about the inclusion process as required.

The processes outlined in the Inclusion Support Provider Guidelines shall be followed to establish a service support plan. This may involve professional support from the ISP.

The service shall appropriately assess their capacity to include the child within the service through conducting a risk management process if necessary.

The service shall maintain the right to make a decision regarding the suitable placement of children with special needs in the service based on the information, support and advice available.

Appropriate training and support shall be provided for all educators to ensure continuity of care and commitment to inclusion.

References

Education and Care Services National Law Act, 2010 and Regulations 2011
Disability Discrimination Act 1999 QLD
Anti-Discrimination Act 1991 Inclusion
Professional Support Program Guidelines (2013-2016)

Date of Development	Reason for Modification	Date Ratified	Date of Review